

**Emory University**  
**Upperclassmen Student Dining Agreement 2023-24**  
**Atlanta Campus**

**1. Dining Plans**

All resident students (living in university housing) are required to participate in a dining plan. **Upperclassmen Undergraduate** students may choose to participate in **Dining Plan A, B, C, D, F, G or H** for their Fall and Spring Semesters. Students may also choose **Dining Plan K** to meet their **Kosher** dietary needs. Residential Dining is at the Dobbs Common Table (the “DCT”) in the Emory Student Center.

**THE MEAL PLAN IS FOR THE ENTIRE ACADEMIC YEAR.**

All prices and criteria are on a per semester basis.

- **Dining Plan A / \$3,967 per semester** – Provides unlimited Resident Dining meal swipe entries in an all-you-care-to-eat format, Meal Exchanges\*, and \$150 Declining Balance (“Dooley”) Dollars\*\*.
- **Dining Plan B / 2,766 per semester** – Provides 100 Resident Dining Meal Swipe Entries in an all-you-care-to-eat format, Meal Exchanges\*, and \$650 Declining Balance (“Dooley”) Dollars\*\*.
- **Dining Plan C / \$2,831 per semester** – Provides 130 Resident Dining Meal Swipe Entries in an all-you-care-to-eat format, Meal Exchanges\*, and \$450 Declining Balance (“Dooley”) Dollars\*\*.
- **Dining Plan D / \$2,322 per semester** - Provides 180 Resident Dining Meal Swipe Entries in an all-you-care-to-eat format, and Meal Exchanges\*.
- **Dining Plan F / \$500 per semester** – Provides 500 Declining Balance (“Dooley”) Dollars.
- **Dining Plan G / \$700 per semester** - Provides \$700 Declining Balance (“Dooley”) Dollars.
- **Dining Plan H / \$1,100 per semester** - Provides \$1,100 Declining Balance (“Dooley”) Dollars.
- **Dining Plan K / \$3,967 per semester** – Provides 11 **Certified-Kosher** meals per week in addition to unlimited access to the residential dining facility that also provides non-kosher meals, Meal Exchanges\*, and 150 Declining Balance (“Dooley”) Dollars\*\*. Plan K provides 11 Kosher meals per week produced by and in a certified-Kosher facility. Kosher lunch is served Sunday-Friday and Kosher dinner Sunday-Thursday.

Resident Dining operates under abbreviated hours of operation during certain university holidays and is closed during certain university breaks.

**\*Meal Exchange**

Students may use a resident dining meal swipe for a **Meal Exchange**, currently offered at 4 locations—White Hall, Woodruff Residential Complex, Eagle Emporium and at the SAAC Café on the Clairmont Campus. A **Meal Exchange** is a specified menu combination that can be obtained by using a residential meal swipe. Dining Plan A or K participants may only use one meal exchange, per meal period.

**\*\*Declining Balance “Dooley Dollars”**

Dooley Dollars may be used for the purchase of edible items at all on-campus food service locations. Dooley Dollars are intended for use when the resident dining location may be closed. These include university holidays and breaks, periods between the Fall Semester and Spring Semester and the Spring Semester and Summer Semesters. When purchasing food with Dooley Dollars, students will receive a 5% discount on all items purchased. There is no sales tax charged on purchases paid with Dooley Dollars.

Unused Dooley Dollars from the Fall Semester roll over to the Spring Semester dining plan. Unused Dooley Dollars at the end of the Spring Semester may be used, with no additional dining plan purchase, throughout all Summer Sessions. **Unused Dooley Dollars at the end of the summer session are forfeited and are non-refundable.**

## **2. Residential Dining Locations**

The primary residential dining plan facility is located at the Dobbs Common Table in the Emory Student Center. Meal Exchange locations include White Hall, Woodruff Residential Complex, Eagle Emporium and at the SAAC Café on the Clairmont Campus. Dooley Dollars are accepted at all on campus food service locations.

## **3. Meal Plan Requirements & Dining Plan Access**

Students may access residential and Dooley Dollars by using their EmoryCard I.D. Participants must present their EmoryCard to gain entry into residential dining, use a Meal Exchange or purchase from a retail location using Dooley Dollars. Meal swipes for Dining Plan A, B, C, D & K are nontransferable and are for the meal plan holder only.

Students are responsible for the safekeeping of their EmoryCard. If lost or stolen, report it immediately to the EmoryCard office at 7-6095. The replacement fee for a new card is \$30.00 and must be paid for at the time the card is made.

Meal swipes expire at the end of each semester.

## **4. Dining Plan Appeals for Exemption or Accommodation**

Disability appeals are the only types of appeal accepted. Appeals must be submitted with the appropriate forms and a doctor's specific diagnosis to the [Office of Accessibility Services](#) (OAS), (404) 727-9877 / [accessibility@emory.edu](mailto:accessibility@emory.edu). Students must *clearly indicate* why they are unable to eat the food provided in the various dining locations on campus. The doctor providing documentation cannot be a family member. The form can be accessed here: [Disability Verification Form for Students with Physical and/or Chronic Medical Disability](#).

Students must also register with [OAS](#) at: [accessibility.emory.edu/students/index.html](http://accessibility.emory.edu/students/index.html). Once reviewed by [OAS](#), your disability appeal will be forwarded to Office of University Food Service Administration for approval.

Disability appeals are only valid during the academic year in which it is granted. Those granted a disability appeal must reapply for each academic year.

## **5. Withdrawals from the University**

For withdrawals, dining plan refunds are prorated on the date of withdrawal/termination. The Office of University Housing determines the date of withdrawal/termination, which is then referred to the University Food Services Administration's Office. Meals are prorated on a daily rate basis.

To properly withdraw from a dining plan students should send an email from their Emory email account to [dining@emory.edu](mailto:dining@emory.edu). Emails must include a name, Student ID and a written request in the message. Once the request has been completed the student will receive a confirmation email to their Emory account.

A separate email to cancel housing will need to be sent to [housing@emory.edu](mailto:housing@emory.edu).

**6. General Terms**

Food utensils and equipment may not be removed from any dining location. Any attempt to fraudulently use the dining plan will result in disciplinary action against any and all parties. Footwear must be worn at all times in all dining facilities.

**7. Suggestions or Assistance**

Should participants have any questions please contact us at [dining@emory.edu](mailto:dining@emory.edu). Please include your Emory ID number in the email if it is regarding a meal plan. For more specific information regarding Emory Dining please see our website at <http://www.emory.edu/dining>.

**8. Resident Dining Hours of Operation**

Monday-Thursday	Breakfast	7:30 - 9:30 AM
	Modified Breakfast	9:30 - 11 AM
	Lunch	11 AM - 2 PM
	Modified Lunch	2 - 5 PM
	Dinner	5 - 8 PM
	Twilight Service	8 - 10 PM
Friday	Breakfast	7:30 - 9:30 AM
	Modified Breakfast	9:30 - 11 AM
	Lunch	11 AM - 2 PM
	Modified Lunch	2 - 5 PM
	Dinner	5 - 8 PM
Saturday	Brunch	10 AM - 2 PM
	Modified Lunch	2 - 5 PM
	Dinner	5 - 8 PM
Sunday	Brunch	10 AM - 2 PM
	Modified Lunch	2 - 5 PM
	Dinner	5 - 8 PM
	Twilight Service	8 - 10 PM

**9. Payment Policy**

All Meal Plan charges are billed to the student’s OPUS account each semester. Meal plan costs for the Fall Semester are submitted to the Student Financial Services during August; Spring Semester meal plan costs are submitted during December. The Meal Plan contract remains in effect for the entire academic year and cancellation is not permitted.

Departure from Emory: Unspent Dooley Dollars will be credited back to the student’s OPUS account for all meal plans. Adjustments for the meals portion of meal plans is based on the duration or total weeks enrolled on the meal plan, not the actual meal plan usage. The credit for the meals portion of all meal plans will be calculated by first subtracting the value of the Dooley Dollars originally included in the meal plan from the original cost of the meal plan to determine the value of the meals portion of the meal plan. Next, the value of the meals portion of the meal plan will be credited back to the student’s account based on the Adjustment Schedule.

No credit will be issued after the tenth week of each semester. No credit will be issued to students suspended or dismissed for disciplinary reasons. If a student's academic status changes, the student is responsible for notifying Campus Dining in Cox Hall at 404-727-4015 or email [dining@emory.edu](mailto:dining@emory.edu). This policy shall be subject to amendment by the University during the term of this agreement without notice.

**10. Miscellaneous**

This contract cannot be assigned. This contract contains the entire agreement between the parties and no statement or promise made by either party that is not contained in this written contract shall be valid or binding. The University reserves the right to change the terms of this contract anytime without notice.